



IMPORTANT REMINDERS:

The 2020-2021 school day will be adjusted as follows for the first semester (August-December):

- **NEW THIS YEAR:** Students with last names starting with **A-I** will be dropped off and picked up on Wilson Street. Students with the last names **J-Z** will be dropped off and picked up on Park Avenue. **ALL PK students and siblings (regardless of last initial) will be dropped off and picked up on Wilson Street. All Kindergarten students and siblings (regardless of last initial) will be dropped off and picked up on Park Avenue.**
- Extended care may be provided for students whose parents are essential workers. **This service should be limited to families with dually employed parents who are considered essential, with no “drop in” students until further notice.** Inquiry surveys were sent out on August 7th, if you are an essential worker and in need of extended care; but did not submit the survey, it is important to do so before Friday, August 14. Please contact Mrs. Ada O’Quain at asoquain@iccsweb.com with any questions.

2020-2021 SCHOOL OPENING SCHEDULE

Monday, August 24:	PK/K GIRLS ONLY ½ day dismissal & 1st-8th Grade GIRLS ONLY full day
Tuesday, August 25:	PK/K BOYS ONLY ½ day dismissal & 1st-8th Grade BOYS ONLY full day
Wednesday, August 26:	ALL students with ½ day dismissal (PK-3rd 11:30 a.m./4th-8th 12:00 p.m.)
Thursday, August 27:	All students PK-8th Grade (full day)
Friday, August 28:	All students PK-8th Grade (full day)

Important First-Week-Details to Note:

- Monday, 8/24 and Tuesday, 8/25 will be half days for PK and Kindergarten students.
 - PK parents can walk their student to the PK hallway exterior doors on the Wilson Street side of the building.
 - Kindergarten parents can walk their student to the Kindergarten hallway exterior doors on the Park Avenue side of the building.
- Wednesday, August 26 is a half day for all students (PK-8th Grade) with PK-3rd dismissing at 11:30 a.m. and 4th-8th grades dismissing at 12:00 p.m.
- 1st - 8th grade students will be required to utilize the car line drop off on the first day of school. Duty teachers will help students find their classrooms upon arrival if needed.



Quick Reference Chart for Start of 2020-2021 School Year:

FACE COVERINGS	<ul style="list-style-type: none"> - All (PK- 8th grade) students will be required to wear a face covering for entering, exiting, and transitions within the building. - ICCS will provide each student with a mask and a neck gaiter option for face covering. Students may choose to wear any solid or printed face covering as long as they cover the student's mouth and nose and are school appropriate with no words/phrases aside from a simple name or logo. - Face shields will also be provided for ALL students as additional protection in the classroom when appropriate. - In the classroom, PK-2nd grade students will be provided face shields to wear to the maximum extent possible. - All 3rd-8th grade students will be required to wear their face covering throughout the day, to the maximum extent possible. - Teachers will wear face coverings throughout the day, to the maximum extent possible. During active instruction, teachers will be distanced 6 feet and may wear a face shield to allow students to see the teacher's face/mouth. Teachers will replace their face covering before resuming movement around the classroom.
ARRIVAL	<ul style="list-style-type: none"> - All students must arrive through the car line between 7:30 a.m.-7:55 a.m. Symptom monitoring and temperature checks will be conducted at drop off. - Morning care services are unavailable until further notice. - Students with a temperature in excess of 100.3 will not be permitted on campus. - All students must exit the vehicle wearing a mask. - Students will enter campus, wash or sanitize hands, and report directly to classrooms. - At the 7:55 a.m. bell, duty teachers will finish receiving students in the car line, then close the drop off station. - When arriving later than 7:55 a.m. and the drop-off station is closed, students should never be released from the vehicle. - Late arrivals may check in at the front entrance beginning at 8:30 a.m. Late students will receive a tardy slip at the front door, sanitize hands, then report to their classroom.
DISMISSAL	<ul style="list-style-type: none"> - Students will remain in their classroom or at their designated dismissal location until called for pickup. - Staggered dismissal times will be implemented to best maintain social distancing during dismissal. <ul style="list-style-type: none"> - PK/K early birds will have an option to leave at 1:00 p.m. in lieu of staying for snack/nap time. - All PK-3rd grade students will be dismissed from their regular dismissal area or their classrooms at 2:30 p.m. - All 4th-8th grade students will be dismissed from their regular dismissal area or their classrooms beginning at 3:00 p.m.
CHECK-OUT	<ul style="list-style-type: none"> - Parents will request children to check out when arriving at the front entrance. - Students will be called to the office while the parent waits outside for the children. - Students checked out of school will not be allowed to return until the following day. - Parents are encouraged to limit student check-outs to emergencies and long standing appointments unable to be rescheduled.
CLASSROOM	<ul style="list-style-type: none"> - Homerooms will operate as a static group in phase 2, grade levels may operate as a static group in phase 3. - All non-essential furniture has been removed from classrooms to social distance students to the maximum extent possible at all times. - Supplies will not be shared. Students should bring their own zipper bag to keep track of supplies. - Teacher's instructional area will be distanced 6 feet away from students.
INSTRUCTIONAL TRAFFIC & ENRICHMENT	<ul style="list-style-type: none"> - Teachers will rotate classrooms instead of students. Schedules will be adjusted and travel routes strategically planned to minimize hallway traffic. - Enrichment classes will take place in the homeroom when distancing or disinfecting between groups is not possible in the enrichment classroom. - Students will be reminded to practice social distancing to the maximum extent possible during all transition times.
LUNCH	<ul style="list-style-type: none"> - Students will eat in designated areas including the cafeteria, classrooms, and outside. - Hot lunches will be pre-plated in disposable containers. "Seconds" will not be available during the first quarter. - Lunches brought from home may not include items with nuts, nor manufactured in a facility with nuts. No microwaves will be available. - All items without a commercial label must be verified and labeled as "Nut Free" to be consumed on campus. - Lunch visitors will be restricted until further notice.
RECESS	<ul style="list-style-type: none"> - Recess with homeroom only during Phase 2 and with grade-level only during Phase 3. - Only one static group will be allowed on the playground at a time. Schedules will be adjusted to rotate access to playground equipment accordingly. - Sharing of playground toys, balls, etc. will be limited within one static group.
MASS & LARGE GROUP GATHERINGS	<ul style="list-style-type: none"> - Large group gatherings (such as morning announcements) have been redesigned to allow students to experience these events in their homerooms. - Masses will be live streamed and viewed in the classrooms until gathering sizes allow for sectional Masses with social distancing. - No field trips during phase 2 or phase 3 until further notice.
VOLUNTEERS & VISITORS	<ul style="list-style-type: none"> - In an effort to limit outside contact, volunteers and visitors are not allowed on campus at this time. - Parents are not allowed to deliver items to students during the school day.
ISOLATION & NOTIFICATION	<ul style="list-style-type: none"> - In the event a student presents with symptoms during the school day, the student will be placed in an isolated area until a parent or guardian picks them up. - Doctor's Authorization will be required to return to campus. - Families will be notified if a risk to students is determined.